



Warehouse Fulfilment Operative

CX Services is a direct marketing services company specialising in customer experience. The services offered to our diverse range of clients include digital print, mailing, fulfilment, database management, contact centre and web chat.

We are looking to recruit a Warehouse Fulfilment Operative based at our premises in Ellesmere Port. The role will be based in our busy warehouse and will include stock management and mailing fulfilment duties.

Following a successful 4 month minimum probationary period the successful candidate will move onto a permanent contract.

The Role – Key duties include:

- Locate and select products accurately using pick sheets or handheld barcode scanners.
- Packing fulfilment items into envelopes/boxes
- Focusing on quality and flagging any quality issues found immediately such as problems with the seal or incorrect contents.
- Assist with Receiving and booking in stock deliveries.
- Assist with DPD and other courier despatches.
- Assist with General Warehouse Cleaning Duties
- Following Health & Safety and Company procedures

The successful candidate will be/have

- Attention to Detail: Ensure correct items and quantities are selected every time.
- Physical Stamina: Comfortable with standing, walking, and occasional manual lifting.
- Reliability: Punctual with a strong work ethic and good attendance.
- Experience: Previous warehouse, logistics, or packing experience is an advantage, though full training on internal systems is provided
- Computer Literate
- Health and Safety aware

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- Forklift licence/experience preferable but not required.
- Full Clean UK Driving Licence Preferred

Pay & Hours

Salary: Real Living Wage at £13.45 per hour

Hours: Part time - 16 hours per week.

Standard hours are Monday Wednesday, Thursday and Friday, 930-13:30 or 10-14:00, however, when work volumes are high and deadlines are tight it may be necessary to adjust the hours which could include early starts/late finishes. There will also be overtime available when there is an increased workload.

Applicants should email their CV to recruitment@cxservicesltd.com

Closing date for applications:

CX Services is an Equal Opportunities and Real Living Wage Employer

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